



## PTO Board Meeting:

Thursday, May 4, 2026, 7:15pm, Zoom

### Agenda:

#### Attendees:

- Tawnya Thomas, President
- Rachel Pierson, Co-President
- Staci Trinh, Treasurer
- Angela Dewey, Volunteer Coordinator
- Nicole Wieteska, Communication Chair
- Bridgette Macke, Secretary
- Sarah Jones, Principal

- Budget
- Sarah's Needs
- Staff Appreciation Week
- Fun Run
- Kinder Orientation
- National Pizza Day - May 15
- Aquatic Park
- Field Day - Food Truck
- Yearbook Signing
- 5th Grade promotion
- Family Recess - Sarah's ideas
- Wrap up: Earth Day - cleanup reward
- Open Spots

#### Minutes: 7:25 pm

Budget	<ul style="list-style-type: none"><li>● At 88% of our income, carnival really took off, significantly more than we budgeted for, teacher experiences put us over the top</li><li>● Fun Run is left - \$11,000 to go to hit budget</li><li>● Anything we do this year will carry us into next year</li><li>● 38% expense wise, have 1.5 months left of school to spend it, more than \$100,000 left to spend/submit invoices</li><li>● Staci will be gone right after school lets out so she would like to get everything done before then</li><li>● 42% stipend spent, Tami is sending out individual reminders to each staff member, gave them May 21st for spending deadline</li><li>● Carnival invoices are still in process, a few thousand came in today</li><li>● Need big invoice for rock wall and atrium</li><li>● Sarah has not gotten any info on rock wall despite repeatedly asking</li><li>● This will be the last year we budget for rock wall unless it is approved, maybe sell the one we have and buy a new one?</li><li>● Could order a new one and have it installed over summer</li><li>● Sarah would want to submit CIP for rock wall to get it approved before</li></ul>
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	<p>buying it - wants to check that it will be used by PE for sure before we make the big purchase</p> <ul style="list-style-type: none"> <li>● Open items: education enrichment (Staci cut out)</li> <li>● Staff library - transferred 1600 from education enrichment to use</li> <li>● Transparency is important</li> <li>● Transferring money from student groups to help fund AAPISU night: we had a placeholder that was leadership, BIPOC, AAPISU in one, AAPISU is more of a family night and we have a dedicated family night fund so we are shifting 1800. Sarah does not think we need to do that, she thinks the 1800 will be going to the purpose of the end of year celebration for those groups, 200 will go to end of year leadership, AAPISU night will be hosted by donations, won't be a cost to PTO, Staci can easily shift it back to student groups - will do that</li> <li>● School needs: we should have \$3500 left, school spirit has \$1400, if we dont spend it thats fine but if something comes up that's what we have to work with</li> <li>● OBOB just under at \$2300/\$2500</li> <li>● Next year's budget meeting will be drafted end of the month, will come back at the beginning of the year to look again - taking last year's budget as a template</li> </ul>
Sarah's Needs	<ul style="list-style-type: none"> <li>● Huge thank you from the staff for books, lots of teachers are checking them out and using with their classes</li> <li>● Today's staff appreciation was awesome, everyone was excited and thankful</li> <li>● Tami is sending out reminders to staff to spend their stipends</li> <li>● May member meeting - Playworks people are coming to present, can we vote on using funds in the surplus to pay for Playworks? \$30,000 - need a commitment to schedule us <ul style="list-style-type: none"> <li>○ Staci: We generally wouldn't ask for that/vote until Sept, is it just informational? What is Playworks?</li> <li>○ One day a week for the year, lead class game times (teacher is involved), teach cooperative games, coach is on playground to help with cooperative games, helps 4th/5th kids to be junior coaches to lead games as well</li> <li>○ Recesses have been a lot of frustration especially around sports during recess, paras aren't yet equipped to teach about games and recess structure</li> <li>○ Coaches are assigned schools in August which is why we need to present it this year, won't come out of the regular budget, it's more of a special ask (comes out of the surplus) in order for HVE to participate we need to tell them by the summer for staffing</li> <li>○ Hope is to have Playworks one year and learn from them, then maybe we could take it from there moving forward with our paras, hoping they could organize the junior coaches and the recess games</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Could be a game changer for our recess; using the playground in better ways, learning new games, enforcing structure for sports</li> <li>○ Staci: not sure logistically about getting a vote before we have a budget for next year, ask now, will come back and in the future when we know next year's budget? We just don't have any numbers to share with how it could work out</li> <li>○ Sarah: you always have to commit in the spring, so we would miss out if we waited to formally ask in the fall, need to figure out a workaround</li> <li>○ Staci: we can introduce the concept: hypothetically if we don't spend what we budgeted, we would like to use the surplus for this</li> <li>● Excited about field day at Nelson, looking for more parent volunteers, only volunteers will be able to watch, no other spectators will be allowed, teachers will send request to families, then Angela can email for volunteers if still needed</li> <li>● 5th grade promotion info coming out in the next few days</li> <li>● Beginning of June - calendar committee would be great again</li> <li>● Walk and Roll debrief: trash, kids come in dysregulated due to donuts, trinkets, snacks, hats, etc. <ul style="list-style-type: none"> <li>○ Take away snacks</li> <li>○ Event is wonderful, but need to realign expectations</li> </ul> </li> </ul>
Staff Appreciation	<ul style="list-style-type: none"> <li>● Tomorrow is Taco Tuesday/Cinco de Mayo</li> <li>● Weds : Tom's coffee</li> <li>● Thurs: Nacho bar</li> <li>● Fri: Ice cream sandwiches</li> <li>● Will hang up Star Wars heads tomorrow in cafeteria, volunteers would be great</li> </ul>
Fun Run	<ul style="list-style-type: none"> <li>● Numbers are looking great, hit 350 today, closer to goal</li> <li>● Tawnya will order shirts tonight</li> </ul>
Kinder Orientation	<ul style="list-style-type: none"> <li>● Sunny/Sarah organize</li> <li>● We will sponsor Kona ice</li> <li>● 5th graders will be there to help with scavenger hunt, Sarah will go around and ask who wants to</li> <li>● May 20</li> </ul>
National Pizza Day	<ul style="list-style-type: none"> <li>● Wait on this until staff appreciation week is over?</li> <li>● May 15 is no student day, teachers may want to go out to lunch</li> <li>● June 5th is National Doughnut day, maybe wait until then?</li> </ul>
Aquatic Park	<ul style="list-style-type: none"> <li>● May 29</li> <li>● Start promoting, pizza, RSVP to get head count</li> </ul>

Field Day	<ul style="list-style-type: none"> <li>• Food truck - keep separate from NHS</li> <li>•</li> </ul>
Yearbook signing	<ul style="list-style-type: none"> <li>• June 8th or 9th</li> <li>• Plan to have yearbooks ready Friday, June 5</li> </ul>
Promotion	<ul style="list-style-type: none"> <li>• Meeting coming up on 11th, teachers will send out tomorrow or Wednesday,</li> <li>• 8:00-9:45, will use middle school gym</li> <li>• Going to do tie dye t-shirts again, working on getting sizes to get to Tawnya to order</li> </ul>
Family Recess	<ul style="list-style-type: none"> <li>• People have been disrespectful with food, trash</li> <li>• Do we need to get rid of the food? Just do a picnic?</li> <li>• Feels like families are hands off with what kids are doing with garbage</li> <li>• Serve food in cafeteria or not at all?</li> <li>• Picnic seemed to be successful when people brought their own food</li> <li>• CARE night will be the same evening, would be easy to serve food from kitchen</li> <li>• Cafeteria could be a good step between food on the playground and not offering food at all</li> <li>•</li> </ul>
Earth Day	<ul style="list-style-type: none"> <li>• Reward classes that were represented? 9 classrooms - Chang, Hill, all of 2nd, Brenner, Pearson, Ng, McQ</li> <li>• It looks fabulous!</li> <li>• Everyone worked really hard</li> <li>• Sarah will think about how to reward those who worked</li> </ul>
Positions	<ul style="list-style-type: none"> <li>• Angela/Mary/Liz?</li> <li>• Angela is worried about it, Sarah is trying to talk with her</li> <li>• Sarah is trying to explain how it can become more manageable, what it could look like</li> <li>• Would have the support of Tawnya and Rachel still, but could have a fresh start</li> <li>• Angela: that's why we should have the 2 year commitment, bring new ideas,</li> <li>• Calendar would set up for the new people</li> <li>• Sarah can take over some of the responsibilities</li> </ul>

## Action Item Tracker

✓ Action Item	Task	👤 Point Person	📌 Status
		👤 Person	Not started ▾
		👤 Person	Not started ▾
		👤 Person	Not started ▾
		👤 Person	Not started ▾